

# VINTON COUNTY

104 W. Main St. · P.O. Box 307 · McArthur, OH 45651  
Phone: 740.596.5033 Email: [info@vintoncountytravel.com](mailto:info@vintoncountytravel.com)

---

July 21, 2016

Dear Vendor:

You are invited to participate in the First Annual Midnight at Moonville event, taking place in Vinton County's haunted Moonville Tunnel.

Organized by the Vinton County Convention & Visitors Bureau and the Moonville Rail Trail Association, Midnight at Moonville will take place on October 15, 2016 from 6:00 p.m. to midnight. Set inside the infamous haunted Moonville Tunnel, this Halloween-themed event will include local craft vendors, regional cuisine, acoustic music performances, historical presentations, dramatic storytelling, and a demonstration of paranormal investigation techniques.

Midnight at Moonville has free admission and takes place the same day as Lake Hope State Park's Annual Fall Hike. The park's lodging facilities will be full that weekend, and hundreds of visitors from all over Ohio are expected to be in attendance (estimates range from 300 to 1,000 visitors). The target audience includes fans of the paranormal, history buffs, and children. Vendors should bear in mind that visitors will be looking for souvenirs to take home. Any merchandise with the name "Moonville" is likely to sell.

Visitor parking will be at Lake Hope State Park, with shuttles taking people to and from their vehicles. The Vinton County Sheriff's Office will direct traffic. Vendors may drive to the tunnel for set-up between 4:00 p.m. and 6:00 p.m. The tunnel will be easily accessible by bridge. Nearby parking spaces along the Moonville Rail Trail will be reserved for vendors.

A vendor contract with a tentative schedule of activities is enclosed. All vendors will receive a confirmation letter and directions upon receipt of their contracts. Please contact my office at 740-596-5033 if you have any questions.

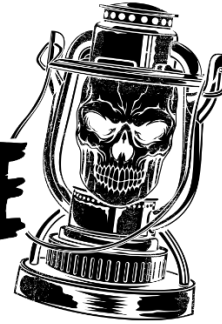
Sincerely,



Caleb Appleman  
Vinton County Marketing Director



# MIDNIGHT AT MOONVILLE



## 2016 VENDOR CONTRACT

1. All vendor spaces are outside. You must bring your own tables, chairs, and tent canopy, if desired.
2. All spaces are approximately 10' by 10' in dimension. Each space is \$25 for the duration of the event. Verified nonprofit organizations may inquire about obtaining space at a free or reduced rate. Some spaces will be located inside Moonville Tunnel, while others will be along the rail trail. The event hosts will decide where each vendor will be located.
3. Because of the event's remote location, no electricity is available. Batteries and solar power are allowed. Generators are also allowed, but vendors with generators will be placed furthest from the tunnel to reduce noise. Vendors must supply their own generators and extension cords.
4. Vendor set-up is between 4:00 p.m. and 6:00 p.m. on Saturday, October 15. Vehicles may be driven to the site for set up, but must be parked at a designated vendor parking area. Event staff with ATVs will be available.
5. The event officially begins at 6:00 p.m. and will run to midnight. Vendors are required to stay until 9:30 p.m., but may stay later if desired. Vendors who leave before 9:30 p.m. will not be asked to return for future events.
6. Please clean up litter in your vendor space before leaving. Trash receptacles will be provided.
7. Unique, handcrafted goods are encouraged, but not required. Prohibited items include spray paint, invisible ink, and silly string. The event hosts reserve the right to ask vendors to stop selling anything that is not permitted or that is deemed offensive.
8. The event hosts reserve the right to reject any contracts for any reason. Any violations of your contract during this year's event may disqualify you from participating at future events.
9. All contracts must be received and paid in full by October 1, 2016. There will be a \$15 extra charge applied to reservations made after this date. No refunds, no exceptions.
10. Make all checks payable to **Vinton County CVB**. A \$50 fee will be charged for bad checks. Mail contracts and checks with the appropriate dollar amount to:

**Vinton County CVB**  
**P.O. Box 307**  
**McArthur, OH 45651**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Address: \_\_\_\_\_

Description of your goods/services: \_\_\_\_\_

# of spaces:  One 10' by 10'  Larger \_\_\_\_\_ Electricity?  None  Battery  Solar  Generator



## **SCHEDULE OF ACTIVITIES (TENTATIVE)**

**4:00 p.m.** – Vendor set-up

**5:00 p.m.** – Shuttles begin operating

**6:00 p.m.** – Official open, welcome message, acoustic music by Todd Martin

**7:00 p.m.** – History speaker

**7:30 p.m.** – Acoustic music by Chris Keeseey

**8:45 p.m.** – Dramatic storytelling

**9:30 p.m.** – Thank you message, vendors leave, paranormal investigation demonstration begins

**12:00 a.m.** – Cleanup, shuttles leave

Additional activities/features will include wagon rides, contests, costumed characters, a special effects makeup booth, and photos with the Moonville ghosts.

Vendors are encouraged to sell Moonville and Vinton County souvenirs (t-shirts, magnets, cups, etc.), local handmade crafts (fine woodworking, artwork, etc.), food (if appropriately licensed), and host informational booths (e.g. Moonville Rail Trail, VC Historical Society).